

TRIM SIZE = 15.5" x 5.25"

TEXT SAFE AREA = 4.75" x 4.75"

TEXT SAFE AREA = 4.75" x 4.75"

SCORE / FOLD

SCORE / FOLD

**BACK
COVER**

**FRONT
COVER**

TEXT SAFE AREA = 5" x 5.5" (as shown)



PANEL WIDTH = 5"

PANEL WIDTH = 5.25"

PANEL WIDTH = 5.25"

FILE SIZE = 15.5" x 5.25"

TEXT SAFE AREA = 4.75" x 4.75"

**INSIDE
COVER**

SCORE / FOLD

FRONT OF
ENVELOPE

SCORE / FOLD

INSIDE OF
ENVELOPE



PANEL WIDTH = 5.25"